



Newcastle Charter School
8951 Valley View Drive
Newcastle, CA 95658
(916) 663-3307

LOTTERY PROCESS

1. Complete Request for Admission forms are due **no later than Friday, March 1, 2024.**
2. If the number of applications in any grade level exceeds the capacity of the school for that grade, the spaces in that grade will be filled by a public random drawing. ***The public random drawing will be held on Monday, March 4, 2023.*** Applicants who have not enrolled in the program will be placed on a numbered waiting list. The public random drawing will be completed by grade by pulling slips of paper with applicants' names on them out of a container and the drawing will be held in a public forum. The public random drawing will be conducted in accordance with the admission policies as set forth in Education Code section 74605(d)(2)(B).
3. Continuing students who are currently enrolled in Newcastle Charter School do not need to reapply and are guaranteed admission in the following school year.
4. The public random drawing will be conducted with the following admission preferences given in the following order:
 - a. Siblings of students already admitted to or attending Newcastle Elementary and Charter School.
 - b. Children of employees of the Newcastle Elementary School District.
 - c. Students residing within the Newcastle zip code of 95658, but not within the district boundaries.
 - d. Students seeking to change schools under the public-school choice provisions of ESEA Title I, for the limited purpose of providing greater choice to students covered by those provisions.
5. After the public random drawing, families will receive an official notification of acceptance and will be informed of the enrollment process. If the number of applications for a grade does not exceed the number of spaces available in the grade, there will be no drawing for that grade, and all students for the grade who have submitted a completed and signed Request for Admission form, will be accepted.
6. All students who were not granted admission due to capacity shall be given the option to have their name placed on a wait list according to their draw in the lottery. Families who submit a *Request for Admission* after the March 31st deadline and the public random drawing will be placed on a wait list. The wait list will allow students the option of enrollment in the case of an opening during the current school year.
7. The public random drawing rules, deadlines, dates and times will be communicated on the school website. Public notice for the date and time of the public random drawing will also be posted once the application deadline has passed. The Charter school will also inform parents of all applicants and all interested parties of the rules to be followed during the public random drawing process prior to the lottery day.